

GREATER LOS ANGELES AGENCY ON DEAFNESS, INC.
Executive Agency Board of Directors
Wednesday, May 27, 2020
MINUTES

President Sidansky called the meeting to order at 6:41 PM. A quorum was present.

I. ROLL CALL

Board Members Present:

Robert Sidansky- President, Sharon Wilson, Stacey Woods, Scott Hostetler, Justin Jackerson, Daryl Crouse, Modela Kurzet, Ron Herbold

Absent:

Elaine Aikins, Karen Bowman

Visitors:

None

Staff Present:

Dr. Patricia Hughes

Interpreters:

Barbara Mathis

Recording Secretary:

Samantha Nelson

II. APPROVAL OF MINUTES: March 25, 2020

Ron Herbold moved to approve minutes with corrections. Modela Kurzet seconded. M.S.C. (Motion Seconded, Carried)

III. OFFICER'S REPORTS

President's Report:

Robert Sidansky reported COVID-19 updates and asked how GLAD was handling COVID. Discussion ensued.

President Sidansky reported AB-5 updates. The amendment to exempt ASL Interpreters and captioners was not successful so we must continue to fight for the needs of the community.

President Sidansky thanked the chair, assistant chair, and committee of GLAD's 50th Anniversary fundraiser for its success. He further explained that funds raised from this fundraiser were used towards an emergency plumbing issue at GLAD affecting the residents, staff, and consumers. President Sidansky suggested that when funds are used for emergency purposes or other priority items that the Board be notified.

Vice President's Report:

No Report

Treasurer's Report:

Dr. Hughes gave the handout of the Controller's report as of 5/26/2020 to the Board with the following information:

	GLAD	DAHC	Lifesigns	Total
Over Cash Position	\$1,525,843	\$368,678	\$979,527	\$2,847,048

Accounts Receivable

1	Current		-		
2	1-30 days	\$149,040	-	\$171,826	\$320,866
3	31-60 days	\$412,978	-	\$29,949	\$442,927
4	61-90 days	\$326,988	-	\$40,871	\$367,859
5	>90 days	\$689,062	-	\$245,116	\$934,178
6	Totals	\$1,578,068	-	\$487,762	\$2,065,830

8	GLAD net income is	\$66,290
9	DAHC net (loss) is	(\$9,663)
10	Lifesigns net income is	\$10,249
11	Consolidated net income	\$66,876

13 GLAD received \$750,000 from the Payroll Protection Program (PPP) as enacted by the President and Congress for small
14 businesses and non-profits. There are strict guidelines on how this money may be spent, so we created a separate line item
15 for accounting purposes. We also plan to ask for loan forgiveness under the PPP as well.

17 Secretary's Report:
18 No Report

20 **IV. CEO's Report**

21 Dr. Hughes reported that staff is working remotely and utilizing GLAD's Virtual Private Network (VPN) to keep
22 information secure since we are still following CDC guidelines and the governor's mandate that indoor operations of
23 offices for non-essential non-critical infrastructure be closed to the public. The only two staff that are at the office every
24 day are the GLAD Building Maintenance staff member and GLAD Janitor. We do not know when we will reopen offices
25 as it depends on the guidelines put forth by the governor. Dr. Hughes further reported that she is meeting with all center
26 directors through Zoom for reports and updates.

27 We will utilize Zoom for our next Quarter Staff Meeting (QSM) due to social distancing protocols.
28 GLAD ordered personal protective equipment (PPE) for all offices, including face shields, soap dispensers that will be
29 placed around the building of each center, and plastic sneeze guards for staff offices and the front desk. We will also have
30 temperature scanners, which all staff and visitors will need to use before entering further into the office. Temperature
31 scans will also be conducted every hour, according to new legal requirements.

32 With the office closed, we have seized the opportunity to conduct repairs and in-depth cleaning. Since scoring low on our
33 last REAC inspection, we worked on all of our windows.

34 We are also keeping open communication with the residents for any questions or concerns they have.
35 Many Deaf-Blind consumers are not aware that our offices are closed, so we have the tenants at the pink house assisting
36 consumers unaware of office closures and check the mail.

37 We sent in EDD's RFP and asked for an increase in the budget to hire back three Job Developer Interpreter (JDI)
38 positions that we let go of last year.

39 Lifesigns suffered financially from an excessive number of canceled assignments due to COVID-19. Things have
40 improved slightly since using Zoom for some interpreter assignments.

41 Dr. Hughes explained that we are replacing the pipes from the third floor due to corrosion. We also replaced the apartment
42 faucets with ones that have sensors to prevent water overflowing.

43 A question was raised about GLAD's insurance policy as it relates to plumbing. Dr. Hughes explained that insurance does
44 not cover plumbing issues such as wear and tear repairs.

45 Dr. Hughes reported that AB5, now AB1850, is still a work in progress. We are trying to get ASL Interpreters and
46 captioners exempt and are actively communicating with Assembly Member Lorena Gonzalez regarding this need. Dr.
47 Hughes explained that she meets with an AB-5 Committee weekly. Discussion ensued.

48 A question was asked if GLAD offices are re-opened to the public. Dr. Hughes explained GLAD offices remain closed to
49 the public. Appointments and meetings are occurring through VP. No date for reopening has been decided. We have
50 safety precautions and materials lined up for staff when reopening occurs. Only a few staff members will continue
51 working from home, and some will start coming into the office, but we do not know when that will be. We also need to

1 make changes in policy, due to new laws and requirements that have been enacted because of COVID-19, but that is not
2 completed yet. EDD offices are closed to the public, but some have limited staff working inside the building.

3
4 **V. SUBSIDIARY REPORTS**

5 LIFESIGNS Report:

6 Stacey Woods reported that the Lifesigns board met last Monday, May 18, 2020, via Zoom. All board members were
7 present.

8 We discussed RID memberships and how they [RID] have decided to extend all membership dues until October 31, 2020,
9 due to COVID-19. We decided to hold recruiting new board members. We may start having Zoom workshops soon but
10 need to explore this more.

11 A question was asked if RID Certification Maintenance cycles, like the membership dues, are extended. Stacey Woods
12 reported that RID has not made a decision yet, but she will report when more information is known.

13
14 DAHC Report:

15 Dr. Hughes reported that two residents recently moved out. We located two individuals from GLAD's waiting list that
16 will be moving in shortly.

17 Dr. Hughes referenced the Unofficial Building Expenses Report that she emailed to the Board and explained that \$71,230
18 had been spent on repairs for the building so far. Plumbing for the building cost \$26,861.

19 A question was asked about future building-related repair expenses for GLAD. Dr. Hughes explained that repairs are
20 made as they arise.

21 HUD/DAHC lost \$28,000 due to budget cuts. We are hopeful that we will be able to retrieve the extra funds in the next
22 fiscal year.

23
24 CODIE Report:

25 Ron Herbold reported that the CODIE Board President, Sharon Wilson, and he decided that he would be the
26 representative for CODIE. He also reported that there are some new members on CODIE's board and they are open to
27 more people joining. The next CODIE board meeting will be via Zoom.

28
29 TRI-COUNTY Report:

30 Robert Sidansky reported that all events for TRI-County GLAD are canceled.

31 Modela Kurzet raised a concern about a vlog she received from TCGLAD, via email. Dr. Hughes explained that she
32 would investigate the matter further.

33
34 OCDEAF Report:

35 Scott Hostetler reported that the last OCDEAF board meeting was on March 16, 2020. The Knott's Berry Farm event will
36 be postponed until further notice, so we returned all the funds earned from ticket sales for this event. ASL classes, as well
37 as a plethora of other events, are canceled.

38 One OCDEAF board member will be resigning next month, which will leave two board members. Thus, OCDEAF is
39 looking to expand its board and include new members. OCDEAF will try to do a Zoom meeting for the next board
40 meeting, but there is no confirmed date yet.

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42 **VI. COMMITTEE REPORTS**

43 Finance Committee Report:

44 No Report

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46 Governance Committee

47 No Report

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49 Nominations Committee:

50 No Report

1 Personnel Committee:

2 No Report

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4 Fundraising Committee:

5 No Report

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7 **VII. UNFINISHED BUSINESS**

8 NONE

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10 **VIII. NEW BUSINESS**

11 President Sidansky motioned to approve the transfer of funds, totaling \$26,861, earned from GLAD’s 50th Anniversary fundraiser to correct the emergency plumbing issue at GLAD. Justin Jackerson seconded. M.S.C. (Motion Seconded, Carried)

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14 The GLAD Board conducted an open vote on the nomination of Daryl Crouse to serve as Board Secretary. None opposed. Motion passed.

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16 Ron Herbold motioned to table the vote of the GLAD Board Treasurer position until the next meeting. Justin Jackerson seconded. M.S.C. (Motion Seconded, Carried)

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18 Ron Herbold motions to approve an updated board resolution to give to Dr. Hughes so she can send it in with the Cash Advance Request to DSS. Modela Kurzet seconds. M.S.C. (Motion Seconded, Carried)

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20 Modela Kurzet asked Dr. Hughes about a consumer that recently asked her for assistance. Dr. Hughes explained that she could not discuss this due to confidentiality reasons.

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23 **IX. PUBLIC INPUT**

24 NONE

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26 **X. ANNOUNCEMENTS**

27 NONE

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29 **XI. ADJOURNMENT**

30 Meeting adjourned at 8:23 PM. The next Board Meeting will be July 29, 2020, at 6:30 PM (reserve August 26, 2020, at 6:30 PM as a backup, if the July 29 meeting cancels).

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36 Daryl Crouse
37 Board Secretary

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