

GREATER LOS ANGELES AGENCY ON DEAFNESS, INC.
Executive Agency Board of Directors
Wednesday, June 23, 2021
MINUTES

President Sidansky called the meeting to order at 6:35PM. A quorum was present.

I. ROLL CALL

Board Members Present:

Robert Sidansky- President, Daryl Crouse, Ron Herbold, Stacey Woods, Scott Hostetler, Elaine Aikins, Modela Kurzet, Karen Bowman

Absent:

None

Visitors:

None

Staff Present:

Dr. Patricia Hughes

Interpreters:

Barbara Mathis

Recording Secretary:

Samantha Nelson

II. APPROVAL OF MINUTES: NONE (no quorum present at last meeting)

III. OFFICER'S REPORTS

President's Report:

Robert Sidansky explained that the meeting minutes from the March 2021 meeting were damaged, rendering them invalid. We need to fill the Treasurer and Vice President positions on the Board. Robert Sidansky also asked that the Board update their information on the Board Grid. Discussion ensued regarding using Zoom for the majority of future Board meetings as a way to attract new members from various geographic locations.

Vice President's Report:

No Report

Treasurer's Report:

Dr. Hughes gave a copy of the Treasurer's Report, as of 6/22/2021, with the following information:

	GLAD	DAHC	Lifesigns	Total
Over Cash Position	\$1,472,075	\$408,018	\$2,494,260	\$4,374,353
Accounts Receivable				
Current	-	-	[]	-
1-30 days	\$279,314	\$147	\$147,726	\$697,187
31-60 days	\$339,499	-	\$135,800	\$475,299
61-90 days	\$279,670	-	\$9,341	\$21,116

>90 days	\$3,780	-	\$17,336	\$21,116
Totals	\$902,263	\$147	\$607,938	\$1,501,007

GLAD net profit (loss) is	\$54,479
DAHC net profit (loss) is	\$5,488
Lifesigns income is	\$400,756
Net profit (loss) consolidated	\$460,723

GLAD’s net profit as of 6/22/2021 is \$460,000 and originates mostly from Lifesigns. We are now in the process of applying for PPP loan forgiveness.

With a decrease in the number of interpreter requests for Lifesigns, Accounts Receivable also decreased. Lifesigns’ revenue is increasing because emphasis is placed on submitting bids on time. A board member asked if GLAD applied for a Second Draw PPP loan. Dr. Patricia Hughes stated that GLAD declined this. Discussion ensued.

A suggestion was offered to change the wording on the Treasurer’s Report from “net profit” to “net revenue”. Dr. Patricia Hughes will explore and discuss this with GLAD’s subcontractor CPA.

A question was raised regarding GLAD’s budget from the Department of Social Services (DSS). Dr. Patricia Hughes explained the structure of the contract and associated funding agreement between GLAD subsidiaries and DSS; discussion ensued.

Secretary’s Report:

No Report

IV. CEO’s Report

Dr. Patricia Hughes reported that Lifesigns is doing well because the number of interpreter requests is increasing with a demand for more on-site interpreters. Dr. Patricia Hughes explained how the COVID-19 pandemic has impacted the number of interpreter requests causing Lifesigns to fluctuate over the past year.

GLAD’s fiscal year ends next week on June 30th. Next year, we will buy supplies and other items throughout the year instead of waiting until June for mass-order processing. The Department of Social Services (DSS) approved two contract amendments for the fiscal year 2020-2021, but they still need to be executed.

Yesterday, GLAD had its Quarterly Staff Meeting (QSM). We discussed the possibility of reopening, but will continue to follow guidelines and recommendations set forth by the Centers for Disease Control (CDC), Cal/OSHA and Los Angeles County Department of Public Health (LACDPH). Dr. Patricia Hughes reported that she met with GLAD and Lifesigns Directors recently to get a feel for how staff are feeling regarding the hybrid work schedule. We are not ready to reopen to the public yet but are accepting in-person appointments between advocates and consumers when the office is open on Mondays, Wednesdays and Fridays. We remain available on those days for any walk-in emergency consumers. Protocol regarding mask-wearing remains effective. Discussion ensued.

A question was raised about GLAD’s Employment Development Department (EDD) offices and if they are working on hybrid schedules as well. Dr. Patricia Hughes explained that EDD functions under a different process than the GLAD offices and appointments are required.

Dr. Patricia Hughes will meet with GLAD Directors and Administrative Assistants to discuss procedures for in-person consumer appointments. She will also meet again with GLAD and Lifesigns Directors on June 28th to discuss reopening. There will be no in-person events or meetings of any kind at GLAD until at least 2022.

V. SUBSIDIARY REPORTS

Lifesigns Report:

Stacey Woods reported that Lifesigns had a Board meeting today, June 23, 2021, from 12:30-2:30PM. We want to set up training with the California Office for Emergency Services (CalOES) for Disaster Relief Interpreting (DRI) training. Dr. Patricia Hughes is planning to meet with NorCal soon to discuss the renewal of our MOU with them.

GLAD will become an RID (Registry of Interpreters for the Deaf) certification testing center.

The Lifesigns Board decided to postpone modifying the bylaws until January 2022.

The next Lifesigns Board meeting is September 16, 2021 at 12:30PM.

A question was raised asking if all Lifesigns Interpreters are required to be RID certified.

Dr. Patricia Hughes explained that some assignments require RID certification (i.e. law enforcement) while EIPA (Educational Interpreter Performance Assessment) certification is appropriate in other settings (i.e. schools). All GLAD staff interpreters must be RID or the highest EIPA score. If an interpreter scores at least a 70% on their evaluation then they can work freelance. If they receive a score of 69% or below, they require more training and may not work freelance for Lifesigns.

DAHC Report

Dr. Patricia Hughes reported all residents are doing well and are beginning to feel more comfortable with socializing. We continue to support them by taking them grocery shopping, to food banks and on other needed errands every Friday. We have an annual REAC inspection scheduled for July 7th from 3-5PM for a DAHC inspector to examine the building. We already appealed the findings from last year's inspection, as that subcontractor's results were contradictory to what we were told during the inspection the year prior.

CODIE Report

Rob Herbold reported that the CODIE Board has not met recently. Ron Herbold and Sharon Wilson remain in touch with the CODIE Director on events.

We hope to host ASL classes in Fall.

Social distancing and other PPE protocols and procedures remain in place.

Tri-County Report

Elaine Aikins reported that the TCGLAD Board meeting last met in May. During that meeting, the TCGLAD Treasurer reported that the funds have decreased slightly; however, this is to be expected as there have not been any recent fundraisers.

The town hall meetings will be conducted through Zoom; the next town hall meeting is scheduled for June 24th.

A concern we have seen consumers address is that they do not have their own internet, text or VP access and must instead make an appointment with a TCGLAD advocate.

The Strawberry Festival has been cancelled. There may be an event in December but need to confirm that.

OC-Deaf Report:

Scott Hostetler reported that there was full attendance on the June 24th OCDEAF Board meeting. Zoom is great tool allowing new participants to join the Board meeting without physically being present.

OCDEAF's financial balance is approximately \$33,200.

During the last Board meeting, we discussed how Orange County is more flexible than Los Angeles County with regard to COVID-19 restrictions. Consumer and advocate appointments via Zoom continue.

OCDEAF hosted several open captioned movie nights.

The OCDEAF Board discussed hosting a Knott's Berry Farm Deaf event sometime between October-December. We are still in negotiations with Knott's Berry Farm.

Deaf coffee chats and ASL classes, through Zoom, are scheduled and announced through Facebook

We voted on hiring a deaf community member to paint three rooms at the OCDEAF office.

The next OCDEAF Board meeting is scheduled for July 12th.

A question was raised asking how the number of ASL students currently enrolled compares to past classes. Scott Hostetler said he will check this information with the OCDEAF Director.

VI. COMMITTEE REPORTS

Finance Committee Report:

No Report

Governance Committee

No Report

Nominations Committee:

Personnel Committee:

No Report

Fundraising Committee:

No Report

VII. UNFINISHED BUSINESS

None

VIII. NEW BUSINESS

Discussion ensued about the need to expand the GLAD Board.

Scott Hostetler moves to interview a potential GLAD Board candidate from 6:45-7PM during the next GLAD Board meeting scheduled for August 25, 2021. Daryl Crouse seconded. One opposed. Motion Passed.

IX. PUBLIC INPUT

None

X. ANNOUNCEMENTS

None

XI. ADJOURNMENT

Meeting adjourned at 8:13PM. The next Board meeting will be held on August 25, 2021 at 6:30PM.

Board Secretary