

1 **GREATER LOS ANGELES AGENCY ON DEAFNESS, INC.**
2 **Executive Agency Board of Directors**
3 **Wednesday, November 29th, 2023**
4 **MINUTES**

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6 **Ron Herbold called the meeting to order at 6:30 PM. A quorum was present.**

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8 **I. ROLL CALL**

9
10 Board Members Present:

11 Ron Herbold – President, Scott Hostetler – VP, Karen Bowman, Stacey Woods, Sharon Wilson, D’yann
12 Crosby, Modela Kurzet, Jeff Jackson, Jennifer Choi, Mitch Kurs

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14
15 Absent:

16 Daryl Crouse – secretary, Heather Hewer

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18 Visitors:

19 None

20
21 Staff Present:

22 Patricia Hughes, Ph.D.

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24 Interpreter:

25 Teamed – Justin Maurer and Jason Distelrath

26
27 Minutes Recorded by:

28 Kelsey Peterson

- 29
30 **II. APPROVAL OF July Minutes: The minutes are accepted as printed. Scott motioned, all**
31 **approved**
32 **APPROVAL of Sept Minutes: A few corrections were mentioned, all accepted as corrected**
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35 **III. OFFICER’S REPORTS**

36 President’s Report:

- 37 - Giving Tuesday was yesterday. This day is for the organizations to ask for donations. All board
38 members are asked to make a monetary donation to GLAD. Any amount of donations are
39 appreciated
40 - The schedule for board meetings in 2024 was discussed – meetings will take place every other
41 month on the 4th Wednesday. In November the meeting will be on the 5th Wednesday due to
42 Thanksgiving
43 - A new zoom account was created for the board to be able to use for board meetings and committee
44 meetings as needed
45 - The email accounts for the board were discussed regarding if all board members need email
46 addresses @gladinc.org or if they can use their personal email addresses
47 - The board is planning to meet next week to discuss a new 5-year plan for goals for GLAD for 2024-
48 2029. The last official 5-year plan was created in 2003 and a lot has changed since then

- 1 - Ron recently purchased a 'Board Member Orientation' book and recommends it to the board to read.
2 These are the goals to make the board more efficient, make positive change in GLAD, be involved
3 and work together to make GLAD better
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6 Vice President's Report:

7 No report
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9 Treasurer's Report:

10 No Report
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12 Secretary's Report:

13 No report
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16 **IV. CEO's REPORT**

- 17 - Dr. Hughes sent out a list of events that GLAD hosted from July to December to the board, the last
18 event of the year will be the Children's Holiday Party on December 16th. She has a goal to create a
19 list of theatres and which movies are showing open captions to be able to provide that information to
20 consumers
21 - The Mata Expo did have some organizational issues for us with booth setup and staffing
22 requirements to adjust schedules during the week and for staff to travel to the expo. Staff working
23 the expo meant that they had less time for meeting with consumers during the week. We need to
24 ensure in the future that all five centers are budgeted for and represented well at events with staff and
25 information. Additionally, the Wi-Fi was not always working for people during the day so the QR
26 codes were not usable which means we need to ensure paper flyers are available.
27 - Turkey Donations were received from the LA County District 1 and were distributed to low income
28 families
29 - The HERR Audit was yesterday. This program has been operating at GLAD for many years and was
30 focused on safe sex and reduced risk for HIV. We decided not to renew that program last July
31 because it was difficult to find people in LA County who were willing to participate.
32 - All directors met earlier today to discuss goals and events figured out for the coming year
33 - EDD sent over a letter that we will be rewarded their grant. We had requested about 1.3 million and
34 it was approved for 1.2 million. We are very relieved to receive that to ensure that we can continue
35 to support our EDD staff. 7 EDD staff are attending trainings next week
36 - All staff will be attending our Quarterly Staff Meeting (QSM) next week. Kyle Murbach will present
37 on cyber security in the afternoon to help staff be aware of and prevent scams.
38 - Dr. Hughes recently met with Los Angeles Deputy Mayor Brenda Shockley and the Councilmember
39 of District 14 Kevin de Leon separately to ask to waive the remaining amounts due on our CDBG
40 loans
41 - During those meetings with the Deputy Mayor and Councilmember the GLAD building's retrofitting
42 requirements were also discussed. In total, it is estimated that it would be 4.5 million dollars to
43 retrofit the building. We are not asking for it to be waived to ensure that the building is safe for all
44 staff, consumers, and residents in case of an earthquake but we would need assistance with the
45 funding for that. If retrofitting is not completed by the deadline the building would be required to be
46 demolished but we want to avoid that since it is a historic building. Councilmember Kevin de Leon
47 is going to talk with the Los Angeles Department of Building and Safety (LADBS) regarding the
48 retrofitting on our behalf.

- There are 3 grants that GLAD is currently working to apply for. We have an interview for the first grant on Thursday of this week. The other two are still in process of being applied for. Two of the grants are in the field of mental health and the other is in regards to navigating the area of parole

V. SUBSIDIARY REPORTS

LifeSigns Report:

- LifeSigns (LS) board meeting was about 3 weeks ago via Zoom
- The new LS website is hopefully almost done, the goal is that it will be finished by December 16th
- A questionnaire was recently sent out to about 260 interpreters to get their feedback
- There is an ongoing search for a new LS Director
- Next board meeting is February 1st, 2024

DAHC Report:

- Full house

CODIE Report:

- Sharon sent out a list of dates for events to board members. One event that is upcoming is the Children's holiday event on December 15th

TRI-COUNTY Report:

- Heather sent in the report after the meeting
- We are having a Children's Holiday Party on 12/9. It is at Ventura ARC. We are expecting a large group to attend.
- We have a raffle planned, a cool Santa, food, face painting, hands-on activities, and gifts for all. We have lovely books donated by Barnes & Noble in genres from children to teens. We went to local businesses and got swag and many items like movie tickets, mini-golf, Starbucks mugs, McDonalds coupons, etc. to give out at children's raffle. Businesses were very generous. We showed them a letter from TC GLAD and the event flyer.
- The other item the board discussed was sending in our application for the 2024 California Strawberry Festival booth held in Oxnard. This is our main fundraising event for the year. We are getting our strawberry popcorn machines repaired, cleaned, and ready at this time. Later, we will work on volunteer recruiting, designing our booth, and purchasing supplies.
- We have added 2 new board members and one represents SLO County. Our Vice President position is vacant.

OC-DEAF Report:

- Scott sent out a list of events for the board to see. He mentioned that each office has their own events and it is helpful to have the lists to refer to. OCDEAF's Holiday party will be on December 9th
- The OCDEAF board meeting was last night, it was Alicia Catalan's first board meeting as the new Director of OCDEAF.
- Scott suggested that GLAD create a master event calendar to avoid conflicts with other agencies or events and for the community to see when events are. Dr. Hughes let everyone know that a master calendar is in development currently for all of our offices and our sister agencies to access and input events onto

VI. COMMITTEE REPORTS

Finance Committee Report:

1 See financial report on the last pages

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3 Governance Committee:

4 No Report

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6 Nominations Committee:

7 No Report

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9 Personnel Committee:

10 No report

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12 Adhoc Committee

13 No Report

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15 Fundraising Committee:

16 No Report

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18 **VII. UNFINISHED BUSINESS**

- 19 - The updated bylaws were discussed. Scott motioned to accept new bylaws changes with corrections, all
20 accepted
21 - The 5-year plan for 2024-2029 will be discussed next week on December 6th
22 - Modela brought up the 55th year anniversary for GLAD that is in 2024. Jennifer Choi volunteered to
23 chair the committee and work on planning the 55th anniversary event along with Dr. Hughes. All agreed
24
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26 **VIII. NEW BUSINESS**

- 27 - A feedback system for consumers after virtual appointments was discussed. No action taken
28 - Access to Interpreters in person vs. VRI was discussed. It is about 50/50 as to if people prefer VRI or in
29 person. The process for requesting interpreters, preferences, access, insurance coverage, and thoughts on
30 VRI were discussed. No action taken
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32 **IX. PUBLIC INPUT**

33 None

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35 **X. ANNOUNCEMENTS**

- 36 - Lunar New Year event will be February 10th 2024 from 2-10PM at GLAD. Tickets will be \$55.00 each
37 and GLAD will help to promote this event
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39 **XI. ADJOURNMENT**

40 The meeting adjourned at 8:34 PM. The next Board Meeting will be held on January 24th 2024 at 6:30PM.
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43 _____
44 Board Secretary
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Greater Los Angeles Agency on Deafness, Inc.
Consolidated Financial Information
As of 11/28/23

<u>Accounts</u>	<u>Cash Position</u>			<u>Total</u>
	<u>GLAD</u>	<u>DAHC</u>	<u>LifeSigns</u>	
Cash/checking	\$ 618,218	\$ 109,302	\$ 2,334,773	\$ 3,062,293
Paypal/GiveBox	300,577			300,577
CNB Securities	266,130		106,247	372,377
Money Market	23,637			23,637
Schwab investments	71,853			71,853
CD's	250,000			250,000
Reserve accounts		323,481		323,481
Total cash on hand	\$ 1,530,415	\$ 432,783	\$ 2,441,020	\$ 4,404,218

<u>Aging</u>	<u>Accounts Receivable</u>			<u>Total</u>
	<u>GLAD</u>	<u>DAHC</u>	<u>LifeSigns as of 9/11/23</u>	
1-30 Days	\$ 306,717	\$ -	\$ 472,585	\$ 779,302
31-60	304,366	-	67,110	371,476
61-90	184,297	-	31,868	216,165
90-360	7,376	-	158,386	165,762
>360	-	-	11,105	11,105
Total AR	\$ 802,756	\$ -	\$ 741,054	\$ 1,543,810

	<u>Net Profit (loss) as of 8/31/23</u>			<u>Total</u>
	<u>GLAD</u>	<u>DAHC</u>	<u>LifeSigns</u>	
Net Profit	\$ 35,905	\$ (17,342)	\$ 50,232	\$ 68,795
Net Profit (Loss) Consolidated				\$ 68,795

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows.
Substantially all disclosures required by accounting principles generally accepted in the United States are not included