

1 **GREATER LOS ANGELES AGENCY ON DEAFNESS, INC.**
2 **Executive Agency Board of Directors**
3 **Wednesday, March 15th, 2023**
4 **MINUTES**

5
6 **Scott Hostetler called the meeting to order at 6:38 PM. A quorum was present.**

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8 **I. ROLL CALL**

9
10 Board Members Present:

11 Ron Herbold - Treasurer, Scott Hostetler – Acting President, Karen Bowman, Stacey Woods, Modela
12 Kurzet, Mitch Kurs, D’yann Crosby, Sharon Wilson

13
14
15 Absent:

16 Elaine Aikins, Daryl Crouse

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18 Visitors:

19 None

20
21 Staff Present:

22 Patricia Hughes, Ph.D.

23
24 Interpreter:

25 Barbara Mathis

26
27 Minutes Recorded by:

28 Kelsey Peterson

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30
31 **II. APPROVAL OF MINUTES:** January 2023, Scott moved to approve minutes, Modela seconded all
32 approved (M.S.C.)

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35 **III. OFFICER’S REPORTS**

36 President’s Report:

37 - March 4th was Love and Literacy day, Scott drove to all three centers (CODIE, OCDEAF and GLAD)
38 that were hosting events. All events seemed to be successful and all were having a great time.

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41 Vice President’s Report:

42 No Report

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44 Treasurer’s Report:

45 No Report

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47 Secretary’s Report:

48 No Report

1 **IV. CEO's REPORT**

- 2 - There has been a lot of rain recently which has caused some leaks and slight damages. Once the rains
3 have stopped, our maintenance staff will be keeping an eye on that and do repairs.
- 4 - We have several sub-contractors that work with GLAD such as Kyle Murbach, a cyber security expert,
5 and Travis Z Zornoza, a QuickBooks and accounting specialist. We are in the process of elevating our
6 online and accounting processes
- 7 - The Love and Literacy event was a big success. More people came, including families and vendors. We
8 might plan it later in the year for better weather next time.
- 9 - DeafNation will be on May 6th in Pasadena. GLAD is a sponsor and all our staff will be there in
10 matching shirts.
- 11 - Mata Expo will be in November in Ontario. GLAD will partner with them by selling tickets for the
12 MATA and will earn small percentages. GLAD plans to have a booth there.
- 13 - We used to have Quarterly Staff Meetings (QSM) four times a year. In June, everyone will meet in
14 person for the first time since COVID. We plan to do this once a year, with other meetings on Zoom.
- 15 - The staff come into the office on Mondays, Tuesdays, and Thursdays. On Wednesdays and Fridays staff
16 work virtually. Many employees live far and public transportation makes it challenging to get to the
17 office.
- 18 - DSS recently conducted the first program review across all centers. This review involved an inventory
19 check on equipment, a thorough examination of contracts, and a discussion about the various programs
20 run at each center. We anticipate receiving the reports from this review within approximately 30 days.
21 The ultimate goal of this process is to get constructive feedback and identify areas for improvement.
- 22 - We are deeply saddened to report the unexpected passing of a cherished staff member, Kevin Mills. Kevin
23 was an esteemed advocate and a placement coordinator who was greatly loved and admired. A memorial
24 service in his honor will be conducted at GLAD on April 1st.
- 25 - The Deaf Got Talent event has been rescheduled to the Fall, with the aim of accruing more participant sign-
26 ups.

27 **V. SUBSIDIARY REPORTS**

28 Lifesigns Report:

- 29 - No Report, there will be a meeting tomorrow and Lifesigns will have a report next board meeting

30
31 DAHC Report:

- 32 - Full house
- 33 - A resident that moved out a few months ago passed away. She had moved into an assisted living facility
34 where a former resident lives.

35
36 CODIE Report:

- 37 - CODIE had a board meeting, it has been a while since everyone was able to get together and it was nice.
38 The board discussed different fundraising possibilities. More will be announced later about future
39 events.
- 40 - Love and Literacy was very nice, a lot of families attended.
- 41 - The grant writing workshop was well attended and helpful.

42
43 TRI-COUNTY Report:

- 44 - No Report

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46 OC-DEAF Report:

- 47 - The board meeting is tomorrow, will have more updates on that later
- 48 - OCDEAF is hosting many smaller events such as captioned movie night, pizza night, coffee night. The
49 big main event will be at Knotts Berry Farm on May 13th

1 **VI. COMMITTEE REPORTS**

2 Finance Committee Report:

3 **See the financial graphs at the end of the document**

- 4 - Mitch, Dr. Patty, and Scott met before the board meeting as part of the financial committee that was
- 5 created during the last board meeting. A line of credit through the bank was approved for \$500,000 in
- 6 case of any emergency.. In addition, the bank would give an early pay off credit of \$160,000-\$180,000
- 7 depending on the interest. Mitch motioned to pay off the \$1.5 million mortgage in full. Modela seconded
- 8 the motion. All Approved. (M.S.C)

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10 Governance Committee:

11 No Report

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13 Nominations Committee:

- 14 - There is an office in Bakersfield that does not currently have representation on the Board, they are
- 15 looking for possible members

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17 Personnel Committee:

18 No report

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20 Fundraising Committee:

21 No Report

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23 **VII. UNFINISHED BUSINESS**

- 24 - Mitch made a motion to amend the previous motion made in the last board meeting (that said that
- 25 \$250,000 be transferred to a T-Bill) and amended that to be \$180,000 transferred to a T-Bill for 12
- 26 months. Ron Seconds the motion. All approved. (M.S.C.).

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29 **VIII. NEW BUSINESS**

- 30 ○ It was voted on and passed that the board is creating an adhoc committee with Modela and Scott
- 31 to survey the staff and board
- 32 ○ Sharon nominated Ron as president, Mitch seconded the nomination. It was decided that the
- 33 board will vote via email so that the vote is not conducted in front of Ron. All board members
- 34 will email Daryl this week in order to vote. Pending the votes of President, Ron will step down
- 35 as treasurer.

36
37 **IX. PUBLIC INPUT**

38 None

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40 **X. ANNOUNCEMENTS**

41 None

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43 **XI. ADJOURNMENT**

44 Meeting adjourned at 8:41 PM. The next Board Meeting will be held on May 17th 2023 at 6:30PM.

45
46 _____
47 Board Secretary

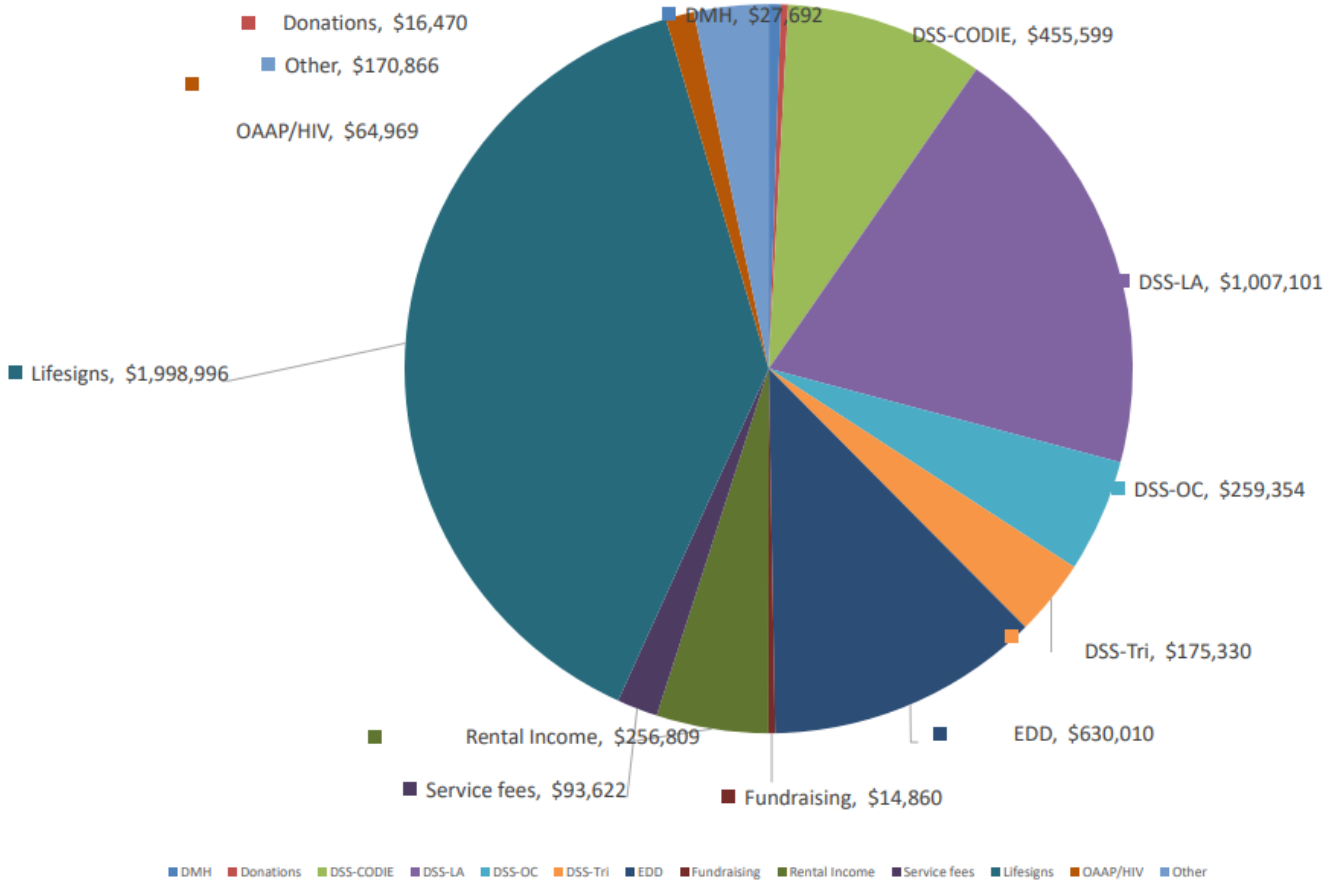
Greater Los Angeles Agency on Deafness, Inc.
 Consolidated Financial Information
 As of 3/13/23

<u>Accounts</u>	<u>Cash Position</u>			<u>Total</u>
	<u>GLAD</u>	<u>DAHC</u>	<u>LifeSigns</u>	
Cash/checking	\$ 445,785	\$ 132,188	\$ 3,865,705	\$ 4,443,678
Paypal/GiveBox	136,745			136,745
Board Accounts	60,109			60,109
Investments	344,364		103,664	448,028
Reserve accounts		334,566		334,566
Total cash on hand	\$ 987,003	\$ 466,754	\$ 3,969,369	\$ 5,423,126

<u>Aging</u>	<u>Accounts Receivable</u>			<u>Total</u>
	<u>GLAD</u>	<u>DAHC</u>	<u>LifeSigns</u>	
1-30 Days	\$ -	\$ -	\$ 381,032	\$ 381,032
31-60	378,722	-	155,319	534,041
61-90	290,170	-	25,749	315,919
90-360	95,117	-	8,892	104,009
>360			7,042	7,042
Total AR	\$ 764,009	\$ -	\$ 578,034	\$ 1,342,043

<u>Net Profit (loss) as of 11/30/22</u>				
	<u>GLAD</u>	<u>DAHC</u>	<u>LifeSigns</u>	<u>Total</u>
Net Profit	\$ 155,350	\$ (4,122)	\$ 108,865	\$ 260,093
Net Profit (Loss) Consolidated				\$ 260,093

GLAD
Revenue by Funding Source
 For the seven months ended January 31, 2023



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