

GREATER LOS ANGELES AGENCY ON DEAFNESS, INC.
Executive Agency Board of Directors
Wednesday, August 26, 2020
MINUTES

President Sidansky called the meeting to order at 6:43 PM. A quorum was present.

I. ROLL CALL

Board Members Present:

Robert Sidansky- President, Ron Herbold, Daryl Crouse, Scott Hostetler, Stacey Woods, Karen Bowman, Elaine Aikins, Modela Kurzet, Justin Jackerson, Sharon Wilson

Absent:

None

Visitors:

None

Staff Present:

Dr. Patricia Hughes

Interpreters:

Barbara Mathis

Recording Secretary:

Samantha Nelson

II. APPROVAL OF MINUTES: May 27, 2020

Daryl Crouse moved to approve minutes with corrections. Modela Kurzet seconded. M.S.C. (Motion Seconded, Carried)

III. OFFICER'S REPORTS

President's Report:

Robert Sidansky reviewed the ground rules for how Zoom meetings are to proceed.

Robert Sidansky inquired about the policies, guidelines and procedures for GLAD, CODIE, OC-DEAF, and TCGLAD's funds.

Sharon Wilson has offered to update GLAD's bylaws.

Nominations and voting on officers will be discussed in New Business.

Robert Sidansky discussed AB2257 updates.

Vice President's Report:

No Report

Treasurer's Report:

Dr. Patricia Hughes gave the handout of the Controller's report as of 8/26/2020 to the board with the following information-

	GLAD	DAHC	Lifesigns	Total
Over Cash Position	1,844,734	279,660	1,355,607	3,480,001

Accounts Receivable

1	Current	-	-	-	-
2	1-30 days	450,000	-	152,001	602,001
3	31-60 days	659,844	-	16,598	676,442
4	61-90 days	87,553	-	8,795	96,348
5	>90 days	395,364	-	75,914	471,278
6	Totals	1,592,761	-	253,308	1,846,069

8	GLAD net profit is	\$112,955
9	DAHC net (loss) is	(\$14,740)
10	Lifesigns net (loss) is	(\$8,059)
11	Consolidated net profit is	\$90,156

13 We received \$750,000 through the Payroll Protection Program (PPP). A question was raised about what the PPP does and
14 does not cover and what the process is to pay it back. Dr. Hughes elaborated and explained.
15 Lifesigns appointments have decreased, due to COVID 19. We are following up with accounts receivable to ensure
16 payments have been made for our services.
17 Lifesigns Accounts Receivable is decreasing due to a reduction in requests for our services. The goal is to reach \$0.00.

19 Secretary’s Report:
20 No Report

22 **IV. CEO’s Report**

23 Dr. Patricia Hughes reported that staff are doing exceedingly well in this virtual work environment.
24 Staff positions at CODIE, TCGLAD, OCDEAF, BGLAD, and Lifesigns are full. There is a position available as a Job
25 Placement Coordinator at the West Covina EDD office.
26 There are two job openings at GLAD; a legal advocate and a 55+ advocate. These positions require specific experience.
27 There was an issue with the air conditioning in the basement computer server room that has now been fixed. We are
28 waiting for a proposal from the AC company on installing a backup system.
29 GLAD still does not have a reopening date. We must develop appropriate protocol according to state guidelines on safely
30 reopening. The priority is to protect staff and consumers. We already have plastic shield dividers installed, and various
31 forms of PPE ready for staff when we are able to reopen. Despite frustrations, consumers and staff are adapting well to
32 virtual meetings.
33 A question was raised about AB2257 and its applicability to Lifesigns. Discussion ensued.
34 DSS has not yet approved the contract amendments for OCDEAF and CODIE.
35 We purchased laptops for all advocates and support staff to use while working remotely. However, some of them were
36 defective (overheating) so we had to return them and exchange for a different model, due to safety concerns. Some staff,
37 such as Lifesigns dispatch, received new CPU towers to be used from home. EDD approved the purchase of eight laptops
38 for EDD placement coordinators as well as the purchase of new SSD cards for older laptops so JDI staff can use these as
39 videophones to have direct communication with consumers.
40 GLAD’s refinance with City National Bank is on hold due to some unfinished paperwork.
41 A question was raised to Dr. Hughes, asking if she has been involved with a committee or coalition regarding AB2257.
42 Dr. Hughes confirmed that she has been very involved with the coalition regarding AB2257 because GLAD needs to be
43 sure that communication access will not be altered for deaf, deaf blind, and deaf disabled individuals.
44 Dr. Hughes explained how the fiscal management and tax filing for GLAD and its subsidiaries works. Dr. Hughes
45 requested that the advisory boards consider authorizing a regional center’s director along with a board member to
46 withdraw funds or to be named on the checking account. This would expedite such transactions and document signing.
47 A question was raised about GLAD’s affiliation with Facebook. Dr. Hughes explained that when there are fundraising
48 efforts in Facebook for specific programs or centers then the funds are put in the appropriate accounts.

50 **V. SUBSIDIARY REPORTS**

51 LIFESIGNS Report:

1 Stacey reported that the last Lifesigns board meeting, via Zoom, was Thursday 8/20/2020. All members were present.
2 Lifesigns wants to have guest speakers or explore partnering with other interpreting organizations. For the next Lifesigns
3 meeting, we will invite the Registry of Interpreters for the Deaf (RID) region five representative.
4 There may be two new Lifesigns board members, but they have not been confirmed yet.
5 The next Lifesigns board meeting is scheduled for October 21, 2020.

6 7 DAHC Report

8 Dr. Hughes reported that all DAHC apartments are full.
9 Recently, we spent approximately \$11,000 on plumbing issues that led to the plumbing being inoperable.

10 11 CODIE Report

12 Ron Herbold reported that the CODIE board has not met recently.
13 Ron Herbold is still working with CODIE's Regional Director on the 25th Anniversary event. More information will be
14 shared later.
15 In honor of deaf awareness month, the Deaf Community of Riverside (DCR) will be posting videos for the community.
16 The date of the next board meeting, via Zoom, to be determined.
17 Sharon Wilson explained that she will begin updating GLAD's bylaws. She will work with a reputable colleague, Robert
18 Sidansky, and Dr. Hughes to accomplish this. All revisions will be presented to the GLAD board for approval.

19 20 TRI-COUNTY Report

21 Elaine Aikins reported that the TCGLAD Regional Director is working with the TCGLAD Board to identify a new logo
22 for TCGLAD. They will vote on a new logo design, send it to Dr. Hughes for feedback, and then have a final vote.
23 Dr. Hughes- they had a meeting today where they approved a new logo for TCGLAD. Was never approved to change the
24 logo so they went back and changed it will let Elaine send that out, very nice.
25 A Zoom subscription was purchased to be used by TCGLAD staff with consumers as well as the TCGLAD Board for
26 their advisory board meetings.
27 The Regional Director of TCGLAD notified Oxnard Elk College about the annual Children's Holiday event on either
28 December 2, 2020 or December 3, 2020. Elk Lodge will review and confirm a date.

29 30 OC-DEAF Report

31 Scott Hostetler reported that the OCDEAF board postponed the meeting to October 5, 2020. Due to COVID19, all events
32 have been cancelled.
33 The OCDEAF board currently consists of three members. Scott Hostetler is temporary president. Once the board expands,
34 they will have an election for officers.
35 The next OCDEAF board meeting is scheduled for October 5, 2020.

36 37 **VI. COMMITTEE REPORTS**

38 Finance Committee Report:

39 No Report

40 41 Governance Committee:

42 No Report

43 44 Nominations Committee:

45 No Report

46 47 Personnel Committee:

48 No Report

49 50 Fundraising Committee:

51 No Report

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18

VII. UNFINISHED BUSINESS

The GLAD board Treasurer and Vice President positions are on hold.

VIII. NEW BUSINESS

None

IX. PUBLIC INPUT

None

X. ANNOUNCEMENTS

None

XI. ADJOURNMENT

Meeting adjourned at 8:43PM. The next board meeting will be held on December 16, 2020 at 6:30PM.

Board Secretary