

1 **GREATER LOS ANGELES AGENCY ON DEAFNESS, INC.**
2 **Executive Agency Board of Directors**
3 **Wednesday, June 27, 2012**
4 **MINUTES**
5

6 **President Schultz called the meeting to order at 7:10 p.m. A quorum was present.**
7

8 **I. ROLL CALL**
9

10 Board Members Present:

11 Stephen Schultz-President, John Arce-Treasurer, Robert Sidansky, Jonathan Weiss, Modela Kurzet, Barbie
12 Gomez
13

14 Absent:

15 Mark Jones-Vice President, Fred Lovitch-Secretary, David Kurs, Robert Sutton
16

17 Visitors:

18 None
19

20 Staff Present:

21 Dr. Patricia Hughes
22

23 Interpreters:

24 Norman Galapin and Barbara Mathis
25

26 Recording Secretary:

27 Jainah Ranger
28

29 **II. APPROVAL OF MINUTES: Meeting of May 16, 2012**

30 Weiss motioned to the approve minutes. Kurzet seconded. **MSC.**
31

32 **III. OFFICER'S REPORTS**

33 President's Report:

34 Schultz reported that he is concerned because there are not enough board members on the board and that
35 they need to keep looking for new board members.
36

37 Vice President's Report:

38 No Report
39

40 Treasurer's Report:

41 Arce reported from the handout of the Controller's Report as of today's date was given to the finance
42 committee with the following information -
43

- 44 • Overall cash position today for DAHC, GLAD and LifeSigns is \$1,982,785.
- 45 • Overall accounts receivable balance is \$748,770 which comprised of GLAD balance of \$276,960
46 and LifeSigns balance of \$471,810.
47

48 Financial reports as of 5/31/12 was given to the finance committee presented by our controller with the
49 following information –

1
2 Consolidated profit and loss for year to date (eleven months ending 5/31/12) shows a loss of \$(3,050) as
3 compared to an income of \$133,533 a year ago.
4

- 5 • Consolidated year to date revenues as of 5/31/12 was \$5,591,946 which is \$435,595 less than prior
6 year.
- 7 • GLAD's 5/31/12 net loss was \$(80,257) as compared to prior year net loss of \$(736).
- 8 • LifeSigns's 5/31/12 net income was \$114,593 as compared to prior year net income of \$157,129.
- 9 • DAHC's 5/31/12 net loss was \$(37,386) as compared to prior year net loss of \$(20,129).

10
11 Secretary's Report:

12 No Report
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14 **IV. CEO'S REPORT**

15 Hughes reported that GLAD is in the last month of this fiscal year; however, most of the information
16 below reflect the activities in the month of May.

17 *LIFESIGNS*

18 Filled Requests:	939
19 Cancellations:	129
20 No Interpreter Available:	21
21 <i>Emergency</i>	200

22 *HUMAN RESOURCES*

23 We have a total of 73 employees. There are five full time staff interpreter job opportunities. We also have
24 one Job Developer/Interpreter position opening.

25 We have started on the Kaiser new plan as of June 1st and Flexible Spending Account (FSA) will start on
26 July 1st. 39 employees are enrolled in 403b plan. 17 employees will enroll in dental insurance which is
27 non GLAD plan. We responded to staff's request to have dental insurance and we offered the option but
28 will not contribute any funds to it.

29 *PUBLIC RELATIONS*

30 We should be sending the HOB sponsorship brochure later this week. It is in the print shop as we got a
31 photo of Ken Paves last week. We have two sponsors confirmed which will take care of the rental fee.
32 The GO Burger event on June 20th was a good turnout. There were approximately 10 people during lunch
33 hour and 60 people after work hours.

34 West LA Church is interested in developing a relationship with GLAD and setting up a mentorship
35 interpreter program. The church has a large deaf/hard of hearing audience.

36 The Annual Report has been completed and posted.

37 *HUMAN SERVICES*

38 We will have our annual yard sale on July 7th.

39 *Workshop Attendance:*

40 Medical Plan D	16
41 Asian Deaf Awareness	105
42 Project Endeavor	39

43 *EDD*

44 In spite of California being recognized as the 3rd highest unemployment state in the country, our hard
45 working EDD staff managed to make some job placements. We made a total of 24 placements.

46 *Hard of Hearing (HH) Program*

47 We had a HH/LD (late deafened) open house tech expo and we had over 54 in attendance, much better
48 compared to 3 last year.

49 Our HH specialist had an information booth on GLAD services for the Palmdale community and there

1 were over 100 attendees.
2 We plan to add two different caption telephones in our Visual Communication Center to educate people
3 who need telephones where they can continue using their voice and read captions through relay service.
4 We continue to have a successful online support group for hearing loss. May topics included frustration
5 due to missed social interaction in groups, CI surgery, captioning on news in TVs, calling 911 if an
6 emergency arises, discussions on local/internet news pieces featuring those with hearing loss. The average
7 number of participants is 93.

8 *DAHC*

9 All is fine. There are no vacancies. The residents had their first field trip using our van on May 5th.

10 *HEALTH EDUCATION DEPARTMENT*

11 We started our Senior Tech Lab at GLAD on May 1st. We got an instructor (Independent contractor). She
12 developed curriculum and provided presentations to groups where deaf/hoh senior citizens usually meet.
13 Our first class will be on July 3rd. We received funding through California Communications Access
14 Foundation. We added the computer lab in the VCC.

15 We received the Information and Education settlement fund and started preparations for the IE activities to
16 start July 1st.

17 *Healthcare Access Case Management*

18 A total of 23 appointments were conducted. This program is growing and is in high demand. We are
19 making every effort to find replacement funds.

20 We contacted four colleges to schedule HIV Prevention education program to start in the fall.

21 Since we are nearing the end of this fiscal year, Hughes is very confident that we will meet or exceed all
22 contract goals that end by June 30th.

23 Due to drastic reduction of hours from our Controller, it leads Hughes to work with our two accountants
24 more closely. We monitor budgets on a very frequent basis to make sure that we will exhaust funds by the
25 30th. We do keep Mike Michner in the loop. We are fortunate to have a highly talented pool of
26 accountants.

27

28 **V. SUBSIDIARY REPORTS**

29 LIFESIGNS Chair Report:

30 Arce reported that he had a nice meeting with Hughes and the new Director of LifeSigns, Emory Dively.
31 The next board meeting will be on July 11, 2012.

32

33 DAHC Chair Report:

34 Hughes reported that the seatbelts in the van were not working correctly so the van had to be sent back to
35 Ford for the seatbelts to be repaired. GLAD will get the van back tomorrow and the residents will be going
36 on field trips.

37

38 CODIE Report:

39 Hughes reported that the board does not have a CODIE representative. They are still looking.

40

41 TRI COUNTY Report:

42 Sidansky reported that Tri had a booth at the Strawberry Festival on May 19th and 20th. The festival was
43 very successful. Tri made \$4,000. The board has several ideas on what to do with the funds.

44

45 OC-DEAF Report:

46 No Report

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1 **VI. COMMITTEE REPORTS**

2 Finance Committee Report:

3 Arce reported that the committee discussed making investments.

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5 Governance Committee:

6 No Report

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8 Nominations Committee:

9 Schultz stated that the board needs to look for new board members by September. Gomez suggested that
10 the deadline be extended until October. Kurzet might know of a few people that might be interested.

11

12 Personnel Committee:

13 No Report

14

15 **VII. UNFINISHED BUSINESS**

16 *Adhoc Committees*

17 A. *Annex Lot:*

18 No Report

19 B. *Memorial Guidelines:*

20 Sidansky passed out Memorial Guidelines to the board and explained if outside individuals want to
21 have a memorial at GLAD for their loved ones they will have to contact the CEO. Once the
22 application is submitted there will be a waiting period. Then the board will vote on whether or not
23 the individual can have the memorial. Gomez moved to approve the Memorial Guidelines. Arce
24 seconded. **MSC.**

25 C. *Prop 63:*

26 Hughes reported that the funding is still on hold since the budget has not been passed.

27 D. *Five Year Plan:*

28 Hughes and Kurs are going to working on the Five Year Plan.

29

30 **VIII. NEW BUSINESS**

31 None

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33 **IX. PUBLIC INPUT**

34 None

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36 **X. ANNOUNCEMENTS**

37 Kurzet reported on July 17th there is going to be a fundraiser at GO BURGER for the
38 Championship Rounds movie.

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40 **XI. ADJOURNMENT**

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42 Meeting adjourned 8:20 pm. The next Board Meeting will be held on July 25, 2012 at 7pm .

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46 _____
Fred Lovitch

47 Board Secretary

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