

1 **GREATER LOS ANGELES AGENCY ON DEAFNESS, INC.**
2 **Executive Agency Board of Directors**
3 **Wednesday, September 19, 2012**
4 **MINUTES**

5
6 **Vice President Jones called the meeting to order at 7:20 p.m. A quorum was present.**
7

8 **I. ROLL CALL**

9
10 Board Members Present:

11 Mark Jones-Vice President, John Arce-Treasurer, Fred Lovitch-Secretary, Robert Sidansky, Robert Sutton,
12 Modela Kurzet, Barbie Gomez, Matthew McGill, Maria T. Ramirez

13
14 Absent:

15 Stephen Schultz-President, David Kurs, Jonathan Weiss

16
17 Visitors:

18 None

19
20 Staff Present:

21 Dr. Patricia Hughes

22
23 Interpreters:

24 Norman Galapin and Barbara Mathis

25
26 Recording Secretary:

27 Jainah Ranger

28
29 **II. APPROVAL OF MINUTES: Meeting of July 25, 2012**

30 Sidansky moves to approve the minutes as read. Lovitch seconded. **MSC.**
31

32 **III. OFFICER'S REPORTS**

33 President's Report:

34 No Report

35
36 Vice President's Report:

37 No Report

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39 Treasurer's Report:

40 Arce referred to the handout of Controller's report as of today's date was given to the finance committee with
41 the following information -

TODAY		GLADDAHC	LifeSigns	Total
Overall Cash Position	\$855,797	\$146,341	\$1,223,316	\$2,225,454
Accounts Receivable				
Current	\$9,195			
1 - 30 days	\$311,009			
31-60 days	\$136,133			
61-90 days	\$74,742			
> 90 days	\$67,372			
Totals	\$598,451			

51 Financial reports as of 8/31/12 was given to the finance committee by our controller with the following
52 information - As of 8/31/12

1 Consolidated revenues for year to date (2 months ending 8/31/12) was \$976,046 which is \$35,579 more than a
2 year ago on 8/31/11.
3 Consolidated profit and loss statement for year to date (2 months ending 8/31/12) shows a net income of \$3,171
4 as compared to a net loss of \$(36,452) a year ago on 8/31/11.
5 GLAD's net loss was \$(4,118) as compared to \$(44,898) net loss a year ago
6 DAHC's net loss was \$(9,282) as compared to \$(7,248) net loss a year ago
7 LifeSigns's net income was \$16,571 as compared to \$15,694 net income a year ago
8

9 Secretary's Report:

10 Lovitch reported that Schultz and Lovitch, Kurzet, Arce are up for reelection. Hughes stated that the President
11 and Secretary are up for reelection for 2012 and Vice President and Treasurer will be up for reelection next
12 year. According to the Bylaws the President and Secretary are supposed elected on the even numbered years
13 and the Vice President and Treasurer are supposed to be elected on odd numbered years. Discussion ensued.
14 Lovitch is going to review the minutes for the dates for when each board member was elected.
15

16 **IV. CEO'S REPORT**

17 Hughes reported that the landscaper was kind enough to donate woodchips for the vacant lot which will make
18 the lot less inviting for dirt bikes. He will use his equipment to spread out the woodchips and should finish
19 soon.

20 *LifeSigns*

21 Filled Requests:	863
22 Cancellations:	138
23 No Interpreter Available:	8
24 Emergency	237

25 We continue to improve on our Accounts Receivables. Our average amount of AR was around 700k the past
26 seven years. The past two months we had it fewer than 400k and now it is around 420k. We received many
27 more requests; hence, it made the AR higher due to more services delivered. There are more interpreter
28 requests and contracts requiring certification and finger printing. Some of the LifeSigns interpreters need to
29 update their certification. LifeSigns accepts EIPA with a 4.00 and above and RID certified interpreters.

30 *HUMAN RESOURCES*

31 We have 72 employees

32 GLAD/LS –LA	34
33 CODIE/LS	12
34 BGLAD	2
35 TRI	4
36 EDD	16

37 We have six positions that are open and posted on our website.

38 Staff Interpreter (4) – LA, CODIE (2), and Bakersfield

39 Placement Coordinator – Rancho Cucamonga

40 Case Manager (PT) – LA

41 *HUMAN SERVICES*

42 For the second month of this fiscal year, we have met the contractual obligations with the Department of Social
43 Services (DSS).

44 TREND: consumers expressed their frustration when they are not made aware that they have been placed in an
45 HMO system under LA Care; then when they request services under direct Medi-Cal, they are referred to their
46 HMO provider. It indicated a need for an ongoing workshop for people on Medicare and / or Medi-Cal.

47 We had our 11th Annual Luau BBQ event. There was a group of Hawaiian dancers and drummers performed
48 followed by raffle drawing and trophies for best costumes. We had 41 attendees and 17 volunteers including 11
49 from Eagle Rock High School. We tried the event at the evening time and most of senior citizens prefer for us
50 to go back to the afternoon event. It is likely we will switch back to the afternoon event.

51 *BGLAD*

52 BGLAD is experiencing challenges with nonprofit agencies such as AA providing sign language interpreters

1 for health education or group support.
2 A consumer was concerned about her ability to receive assistance at nighttime at Bakersfield College. An
3 advocate contacted Sergeant at BC security department. It resulted in Sergeant implemented immediate access
4 through text messaging for all deaf students and employees.
5 Multiple Services: Advocacy/Communication Assistance/Information and Referral/ and LifeSigns: A pregnant
6 consumer immigrated more than 20 years ago and has not had a primary physician since. She asked our
7 advocate for assistance to find a doctor for regular check-ups. The advocate contacted a clinic manager and the
8 consumer was instructed to go to the facility to register. Outcome: The advocate provided communication
9 assistance for the consumer, and the clinic provided a sign language interpreter. The consumer was able to
10 receive an appropriate prenatal assessment and care. The consumer was so thrilled.

11 *Hard of Hearing Program*

12 We had a presentation on Hearing Loss 102 at a retirement community center in Palmdale on hearing loss and
13 coping/communication strategies.
14 Trend: More hard of hearing and late deafened consumers are contacting GLAD to research and test the latest
15 voice recognition software and products to use at their jobs and in the meetings.

16 Challenge: Gaining access to a court-ordered sex offender program can be a challenge for deaf and hard of
17 hearing consumers. Most are small programs with few paid employees so they may claim undue hardship when
18 they are asked to provide an interpreter.

19 Multiple Services: Communication Assistance/Advocacy: an ongoing medical issue required a consumer to see
20 his primary doctor frequently over the last year. The doctor has never provided an interpreter and the consumer
21 does not fully comprehend what his medical condition is. A GLAD advocate placed calls to the doctor's office
22 and advocated for the consumer's right to an interpreter, and instructed the provide how to request services.

23 Outcome: The consumer finally got an interpreter for his next appointment and now knows more about his
24 condition.

25 *DAHC*

26 The auditor reviewed five residents' files. A new security deposit refund form was created for when a tenant
27 moves out.

28 *EDD*

29 EDD placements: 26 of 272 achieved in August, totaling 44 for the fiscal year.

30 Challenges remain the same with the economy making it difficult to find jobs for consumers and to keep up the
31 morale among consumers who have been unemployed more than one year.

32 Consumer Success: One of Anaheim GLAD-EDD consumers was placed by our office to work as a
33 housekeeper at Disneyland a few months ago but the job did not work out. However, Disneyland was
34 impressed with her character. With EDD's encouragement the consumer kept in touch with the staff at
35 Disneyland. This month she was asked to come back and got a job as a Food Service employee at one of their
36 restaurants.

37 In one of our EDD offices, Pacoima, the challenges during August seven out of eight consumers from the
38 Antelope Valley were unable to keep their appointments due to lack of funds for transportation/gas to our EDD
39 office. The coordinator will make appointments using VP with the AV consumers to provide access without
40 the necessity of long distance travel.

41 The total number of placements for the month of August was 26 which is good considering how bad the
42 economy is.

43 *Health Education Department*

44 Senior Tech Lab @ GLAD. There are already five people on the waiting list for September session group
45 starting September 11th. Although the basic computer survey is being revised, the instructor already had been
46 screening potential participants via videophone as some of them do not own computers at home. We set up a
47 separate class for few individuals who are better off in a very small group like 2 to 3 participants.

48 I & E (Information and Education) Teen Pregnancy Prevention Program:

49 There are internal changes since the program was transferred to the Department of Health Services. We are
50 waiting for them to approve our work plan and lesson plans.

51 Healthcare Access Case Management

52 We also submitted a proposal for new senior citizen services program (GLAD Senior CARES)

1 Challenges:
2 Senior Tech Lab @ GLAD: some students are proceeding at a slower pace than the rest of the class. Extra
3 time to practice was put aside for these participants to increase comfort levels. For future sessions, participants
4 will be screened prior to sessions through surveys.
5 Elizabeth Luttrell, our PR Coordinator and I attended the Book Signing (SAB) gathering last week and it gave
6 us an opportunity to talk directly to cast members of SAB (Switched at Birth) in hopes that they will be
7 attending the House of Blues as the ABC Family is the title sponsor (15k).
8 Elizabeth and I have been immersed in getting HOB ready. I appointed Jainah Ranger to be responsible for the
9 DEAFestival which will be on September 29th downtown LA.

10 11 **V. SUBSIDIARY REPORTS**

12 LIFESIGNS Chair Report:

13 Arce reported that LifeSigns had a good meeting on July 11th. We discussed doing a new workshop, and
14 Accounts Receivable. LifeSigns has a new logo. The logo has the year when LifeSigns was established, 1986.
15 There are two new board members Cindy Herbst and Karen Bowman. Bowman is deaf and works for Los
16 Angeles County Department of Children and Family Services as a supervisor for the deaf unit. Herbst is a
17 CODA (Child of a Deaf Adult) and works at Pierce College as an interpreter trainer for many years. The board
18 meets every three months and the next meeting might be in October or November. LifeSigns donated \$10,000
19 to GLAD's House of Blues Benefit.

20 21 DAHC Chair Report:

22 Hughes reported that the washer and dryers will all be replaced in the laundry room. The residents took a field
23 trip to a museum and are voting on where to go for their next field trip. Some of the residents are concerned
24 about the bees in the trees next the parking lot where they park their cars.

25 26 CODIE Report:

27 Hughes reported that CODIE is very busy, especially because of Deaf Awareness Week. CODIE is doing well.
28 The board met informally recently. The Palm Springs clients are expanding. Staff from CODIE, LA GLAD,
29 and Bakersfield will have batters training. CODIE is offering parenting classes and anger management classes.

30 31 TRI COUNTY Report:

32 Sidansky reported that the last board meeting ran smoothly and Tri has a new board member Joanne Markham.
33 Markham is deaf. There are now more deaf board members on the board. Pati Longo had suggested to
34 Sidansky that he contact the Harrison Foundation to request a donation of \$5,000. Tri has purchased a quarter
35 of a page advertisement for the House of Blues program brochure. Tri is offering English classes for the deaf
36 and hard of hearing. The next board meeting will be September 27th.

37 38 OC-DEAF Report:

39 Jones reported that OCDEAF had two big events. One event was held at Starbucks in Brea host by an ASL
40 student who coordinated the event herself. The funds went to OCDEAF. There was a good turnout. Deaf
41 Awareness Day at Knott's Berry Farm was on September 15th. We are not sure how many tickets were sold
42 yet. The next board meeting will be on October 12th.

43 44 **VI. COMMITTEE REPORTS**

45 Finance Committee Report:

46 Arce reported the audit is almost completed. Once the Finance Committee is done reviewing the audit report
47 they will make a recommendation to the board. We need to review the investment policy.

48 49 Governance Committee:

50 Sutton reported that after the elections in November for the President and Secretary are completed there are a
51 few things that need to be cleaned up in the Bylaws.

52

1 Nominations Committee:
2 Lovitch reported that if the board knows anyone interested in joining the board to let him know.

3
4 Personnel Committee:
5 No Report

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7 **VII. UNFINISHED BUSINESS**

8 **Adhoc Committees**

- 9 A. Vacant Lot-Gomez reported that she, Jones and Sutton toured the GLAD building with Booth to see
10 what improvements need to be made to the GLAD building. The Committee will meet with Hughes to
11 discuss ideas and then present the ideas to the board.
12 B. Prop 63 – Hughes informed the board that the funding is on hold in Los Angeles for Prop 63 and the
13 State will decide what to do with the funds after the Presidential Elections are completed. Olson has
14 been attending the Department of Mental Health meetings. If there is no tax increase then the general
15 fund will be cut by 10% if Prop 30 fails.
16 C. Five Year Plan-The board will review the Five Year Plan once the board elections are completed.

17
18 **VIII. NEW BUSINESS**

19 The audit report needs to be approved by November 15th. There will be no board meeting in October.
20 However, there will be a board meeting on November 7th. The board will have their holiday dinner in
21 December.

22
23 **IX. PUBLIC INPUT**

24 None

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26 **X. ANNOUNCEMENTS**

27 Gomez announced that the CHAD Gala will be on October 13th and it will be \$60 per person or \$110 for a
28 couple. Kurzet announced that the DEAFestival will be on September 29th from 12pm-5pm. Sidansky stated
29 that the NCOD Gala will be on November 3rd and it will be \$100 per ticket.

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31 **XI. ADJOURNMENT**

32 Meeting adjourned 9:05 pm. The next Board Meeting will be held at 7pm .

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34 _____
35 Fred Lovitch
36 Board Secretary

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